

Republic R-III School District

STRIPES 360



2019

Summer Programming

Policies and Guidelines

WELCOME TO STRIPES 360 SUMMER PROGRAMMING!

This handbook is designed to provide you with more detailed information regarding the Republic R-III School District STRIPES 360 summer programs. These programs include:

- Summer Safari
- Summer School Tiger STRIPES

Parents and caregivers are responsible for understanding the material in this handbook. Should you have any questions regarding these policies and guidelines, please contact me at 417-735-3778. Please retain a copy of this handbook for your records.

- **You will notice this symbol throughout the Program Handbook. Please read these items with extra care since they represent changes to past handbooks.**

STRIPES 360 staff look forward to building memories with you and your child. We appreciate the trust you have put in us to care for your child.

Sincerely,

A handwritten signature in black ink that reads "Ashlee Liska". The signature is written in a cursive, flowing style.

Ashlee Liska
Director of STRIPES 360

Hours of Operation and Location

- Summer Safari programming will be available from 6:30 a.m. until 6:30 p.m. Monday through Friday at McCulloch Elementary.
- Tiger STRIPES will be available for **Lyon Elementary** summer school students at Lyon Elementary from 6:30 a.m. until summer school begins and after school until 6:30 p.m.
- Tiger STRIPES will be available for **Schofield Elementary** summer school students at McCulloch Elementary from 6:30 a.m. to 7:45 a.m. and after school until 6:30 p.m. ***Note: Students will be walked to and from Schofield in the mornings and afternoons.**

Availability

- Summer Safari will begin Tuesday, May 21st and continue through Wednesday, August 14th.
- ***Note: Summer Safari is a full summer program, different start dates must be approved by the STRIPES 360 office.**
- Tiger STRIPES will provide before and after school care for K-5 students, for both summer school locations, during summer school (May 28th – June 21st).
- Tiger STRIPES will provide after school care for 6th grade students, at McCulloch elementary, during summer school (May 28th – June 21st).
- ***Note: Sixth grade (middle school) students will be bused to McCulloch Elementary for after school care (May 29th – June 22nd). Before school care is not available for sixth grade students.**

Summer Programming Activities

Summer programming will:

- ✓ Offer a wide variety of activities promoting a healthy lifestyle.
- ✓ Tailor activities to the learning levels of the students.
- ✓ Use fun, hands-on approaches to learning.
- ✓ Use real-life situations to learn essential life skills.
- ✓ Feature a caring and consistent relationship between students and staff

Typical Daily Activities

- ✓ Quest Time (student choice)
- ✓ Calisthenics
- ✓ Morning and afternoon snack
- ✓ Field Trips (Summer Safari ONLY)
- ✓ Relaxation Time
- ✓ Group Activities and Team Building
- ✓ Outside/Physical Activity Time

Enrollment Options

Summer Safari (May 21st – August 14th)

- Full-Time (4-5 days/week)
- Part-Time (2-3 days/week)
- ***Note: Summer Safari is a full summer program, different start dates must be approved by the STRIPES 360 office.**

Tiger STRIPES (May 28th – June 21st)

- Before School (K-5 ONLY)
- After School (K-6)
- Before and After School (K-5 ONLY)

Registration Procedure

Registration for Summer Programming is completed online at http://weblink.donorperfect.com/register_summer2019. A non-refundable \$20.00 registration fee is required to hold your child's spot. If you have a balance from the previous year (Tiger PALS, Tiger STRIPES, Tiger TEENS, and/or Summer Safari) your student will be unable to attend the Summer Programming until the balance is paid in full.

In addition to the completed enrollment packet, the following paperwork will be needed **prior** to admission to the program:

- Individual Plan for Specialized Care – must be filled out and signed by a qualified professional (i.e. doctor, psychologist, etc.) if your child has asthma, ADHD/ADD, Autism, seizures, rescue medications, allergies (including food allergies) or diet restrictions.
- Medication Authorization Form – for asthma inhaler, epi-pen, Benadryl etc.
- Custody paperwork/Parenting plan
- Other forms/information pertinent to your child or family

Billing and Payment Information

A billing invoice will be e-mailed to you every Monday for the next week. Tuition can be paid weekly, bi-weekly, or monthly. Please contact the STRIPES 360 office if you need to make alternate payment arrangements or if extenuating circumstances arise.

Tuition can be paid by cash, check, money order or credit/debit card. **If paying by credit/debit card, a processing fee of 3% will be added to the payment amount.**

You can now sign up for Automatic Debit/Credit Card payments. The authorization form can be found on the STRIPES 360 webpage at <http://www.republicschools.org/Page/2653>.

Parents should place the required payment in an envelope with the student's name and amount to ensure your payment is applied to the correct account. Place payment envelope in site payment box. A receipt will be **e-mailed** after tuition has been collected. Year-end tax information will be available by January 31st. For those of you who have reimbursement plans, our Tax ID number is: 446004149.

Credits and Refunds

No credits/refunds will be given due to absences relating to illness, vacations, church/sports camps, or other situations that are not in our control. There will be no refund of fees due to suspension or expulsion. Registration fees are non-refundable. Any tuition paid beyond a two week notification may be refunded.

E-Mail Invoicing and Online Payments

Parents will receive an e-mail invoice once tuition has been posted to your account; it will be the parent's responsibility to view these invoices. The invoice will list any transactions that have occurred on your account during the previous week and the weekly tuition charge for the current payment due. When you open the e-mail you will notice (in blue) a "click-to-pay" link. If you would like to pay by credit/debit card you may do so by clicking on that link.

Enrollment Change

If a change in enrollment needs to be made, the STRIPES 360 Office must receive written notice 2 weeks prior to the change. Tuition and late fees will continue to be charged until the STRIPES 360 Office receives appropriate notification.

Late Payments

Payments must be made no later than the Friday before the week of the current tuition charge. All accounts that are not paid by 6:30 p.m. on Friday will be assessed a \$10.00 late fee. Parents will receive notice that their account is delinquent, and an opportunity will be given to pay the account balance. Your student(s) may be dismissed after 5 business days if tuition and late fee remain unpaid, unless prior arrangements are made and agreed to in writing.

Payment Concerns

We encourage families to be proactive and contact us to make payment arrangements or seek assistance if you are having problems with your account. Our goal is to keep your child enrolled in our program, but if you do not let us know that you need assistance, we must follow protocol. If you are better able to pay at a different due date other than what is on the payment schedule, you must contact the STRIPES 360 Office prior to the payment due date to discuss an extension. We are also glad to adjust your due date to match your payday.

Note: All payment/tuition concerns will be directed to the STRIPES 360 Office. STRIPES 360 staff are not privy to billing/account information.

Proration of Tuition

Any and all proration of tuition is up to the discretion of the Director of STRIPES 360 and will be based upon the timing and circumstances of the student's entry/withdrawal from the program.

Returned Checks

There will be a returned check fee of \$10.00 in cash. After the third insufficient funds notice, all tuition must be paid in cash from that point forward.

State Tuition Assistance

Tiger STRIPES and Summer Safari does accept child care subsidy payments from the Family Support Division and the Division of Social Services Children's Division; however, it is the responsibility of the parent/guardian to initiate this program by contacting their case worker or the Family Support Division at 1-855-373-4636 or completing the online application at <https://dss.mo.gov/fsd/child-care.htm>. If you are already approved for child care assistance, you will need to contact them and give them the summer programming vendor number **002100087**. The Family Support Division will not cover registration fees.

- **The STRIPES 360 office must receive notification of approval by the first day of programming, if approval has not been received your child's start date may be delayed or you will be responsible for paying the full tuition until it is received.** Once approval is received you will be notified of your monthly co-pay amount. All families who are approved for child care assistance must complete a student attendance record each month by signing on the days the student attends.

Vacation and Visitation Schedules

Parents of **Summer Safari** students may select up to two weeks (M-F, in one week blocks) of vacation for which your student(s) will not be in attendance and will not be charged. **Selected weeks must be submitted in writing two weeks in advance to the STRIPES 360 Office to avoid being charged and cannot be combined with the "prepay for the entire summer" option.**

- **If the required advance notice is not received you will be responsible for paying tuition during your student(s) absence. Verbal notification to program staff does not qualify as notice and you will be charged until notice has been given to the STRIPES 360 Office.**

Note: Parents of children with summer visitation schedules (i.e. joint custody) must provide the STRIPES 360 office with a copy of the court ordered parenting plan in order for tuition to be waived when the student is visiting the other parent.

Withdrawing from the Program

To withdraw your student from STRIPES 360 programming you must notify the STRIPES 360 Office by phone at 417-735-3778 or email at aubrey.gideon@republicschools.org. Verbal notification to program staff does not qualify as notice and you may be charged until notice has been given to the STRIPES 360 Office. See also “Credits and Refunds” and “Enrollment Change” sections.

STRIPES 360 Policies

These are general policies that apply to **all** STRIPES 360 programming.

Absences

All absences must be reported by the parent to the STRIPES 360 office. Students not in attendance at summer school when the school day dismissal bell rings, may not be signed in to Tiger STRIPES at a later time. *For example: student was signed out of school early for a doctor appointment but did not get signed back in before the end of the school day.*

Bus Conduct

STRIPES 360 will use Republic R-III School District buses for field trips. Students must abide by the bus discipline policy while attending field trips. It is not only the transportation department’s and staff’s responsibility to make each trip a safe and trouble-free trip, but it is also the student’s responsibility, with help from parents, to learn the riding rules and obey them in order to continue attending field trips. Students should observe the following guidelines:

1. Be courteous.
2. Do not eat or drink on the bus.
3. Keep the bus clean.
4. Cooperate with the driver.
5. Stay in your seat. The bus driver and STRIPES 360 staff reserves the right to assign specific seating arrangements as needed.
6. Keep head, hands, and feet inside the bus.
7. Keep all body parts to yourself.

Communication

Please feel free to communicate with STRIPES 360 staff at any time. We understand that situations of concern may arise. As stated in Board Policy KL: Public Complaints, “[s]uch concerns are best resolved by addressing them at the level where the concern originated through communication with the appropriate staff members.” If you have concerns to discuss with the Director of STRIPES 360; please make an appointment. STRIPES 360 works with school staff (i.e. principals, counselors, and teachers) in order to provide the best and most consistent experience for your student. Information regarding your student may be shared and communicated with school staff to accomplish this.

Important information such as program changes or policy changes are made available through postings, newsletters, e-mails and fliers. Information will also be shared via Tiger Talk, the STRIPES 360 Facebook page and the STRIPES 360 webpage.

Conduct and Discipline

We take a constructive approach to discipline and our staff regularly reviews rules with participants. Please, immediately report to staff any uncomfortable or threatening situations you or your child(ren) may experience while participating in STRIPES 360. We will investigate and make every effort to promptly resolve any inappropriate behavior.

Confidentiality

Within STRIPES 360, confidential and sensitive information will only be shared with program staff who have a “need to know” in order to most appropriately and safely care for your student. Confidential and sensitive information about staff, other parents and/or students will not be shared with parents, as STRIPES 360 strives to protect each person’s right to privacy. Student information will not be released to anyone other than parent or legal guardian.

Custody Issues

In cases where the student is the subject of a court order (e.g., Custody Order, Parenting Plan, Restraining Order, or Protection from Abuse Order), STRIPES 360 must be provided with a copy of the most recent order and all amendments. The orders of the court will be strictly followed. In the absence of a court order, program staff cannot limit the access of one parent (or guardian) by the request of the other parent (or guardian), regardless of the reason.

Dismissal of Student from Enrollment in the Program

All reasonable efforts will be made to meet needs of the individual student; however, students may be dismissed from the program for the following:

- A student has been picked up late from the program in excess of three times.
- A student’s tuition is more than 5 school days past due.
- A student demonstrates an inability to benefit from the care offered by the childcare provider or whose behavior is detrimental to the other children (e.g., running away, fighting, verbal abuse, or deliberately hurting another student or staff).
- If Republic R-III School District personnel and the parent(s) cannot establish a mutually satisfactory working relationship.

Dress Code

Students should be dressed according to the day’s activities and weather. Closed-toe shoes are required; open toed shoes (flip-flops or sandals) or Crocs will **not** be allowed at Summer Safari. Students need to wear **gym shoes every day**. Please make sure your student **always has socks** either on their feet or with them. Students **MUST** wear a Summer Safari field trip t-shirt on field trip days (Monday, Wednesday and Friday) unless otherwise noted on the field trip calendar. All students will be provided with two t-shirts. **Additional t-shirts may be purchased for \$5.00 dollars each by registration deadline.**

Field Trips and Activities

Students will be participating in two-three field trips a week. Each field trip will have students off-site for a minimum of 5 hours a day. A field trip calendar with departure and return times will be provided. Unless otherwise stated on the calendar **all students must be signed-in by 9:00 a.m.** Buses will leave promptly at the listed departure time and will not be held if you are running late. We are unable to care for your student should they arrive late and they miss the bus. Every student attending Summer Safari will be expected to go on field trips with the entire group. Please check the sign-in table for field trip updates.

NOTE: For safety reasons students may not be dropped off or picked up at the field trip location.

Students will not be permitted to bring spending money unless stated on the field trip calendar. Please limit this amount to \$5.00 and have it in an envelope appropriately labeled with your child’s first and last name. STRIPES 360 staff are not responsible for how students spend their money.

Illness, Injuries, and Student Health Conditions

All staff members are responsible for reporting and ensuring treatment of a student's injuries. All STRIPES 360 staff are CPR and First Aid Certified.

If a staff member becomes aware of any of the symptoms listed below displayed by a student or a student complains of not feeling well, the parent or emergency contacts will be called immediately. If you know that your student is ill and/or exhibiting any of the following symptoms, please do not bring him/her to STRIPES 360.

- Student has a fever of 100 degrees
- Persistent Cough
- Signs of listlessness or undue fatigue
- Diarrhea or Vomiting
- Generalized rash all over body or unexplained new rash
- Pink Eye or Conjunctivitis
- Head lice
- Student has soiled their clothing

***Note: Students should be fever-free, without medication, for 24 hours before returning to programming.**

Students who become sick, soil their clothing, or are injured at Summer Safari, should report to a Site Leader. The Site Leader will assess the student's situation and contact a parent/guardian if the student requires further medical assistance, needs to go home, or needs a change of clothes. An incident report will be completed for any accident/injury or health concern. A staff member will obtain the parent(s)' signature acknowledging receipt of information/notification and the signed copy will become part of the student's file.

Ill students must be picked up as soon as feasibly possible. It is up to parent discretion as to whether or not an injured student is picked up early.

***Note: To prevent being called to pick up a child who has soiled their clothing please send your child with an extra change of clothes in their backpack or a zip-lock bag with their name on it. Children who do not have a change of clothes will be asked to pick up their child as soon as feasibly possible.**

Late Pick-Up Fees

Pick-up from STRIPES 360 programs must occur by 6:30 p.m. Late fees will be imposed as follows: \$5.00 per student for each period of 1-10 minutes beyond 6:30 p.m. After the 3rd late pick-up the student may be dismissed from the program.

- There will be no exceptions or warnings. If you are late for any reason, (flat tire, work related issues, miscommunication between parents, etc.), a charge will be issued. A "no exceptions" policy makes it easier for us to apply the late policy to everyone consistently and fairly.
- A form indicating the student's name and at what time the parent arrived has been developed with the policy clearly stated. The parent and Site Leader will sign this form for documentation of the infraction.

Note: The school's clock will serve as the "official clock".

Medication & Sunscreen

- A special care plan must be completed and on file for students requiring the use of medication during programming. Please see the "Special Care Plans" section for more information.
- Only Doctor prescribed and rescue medications will be administered during summer programming and staff will not administer the first dose of any medication. For the safety of all students and staff, over the counter medications will not be administered.

- Medications will need to be provided for STRIPES 360 independently from those distributed to the school as we do not have access to the nurse's office and there is not a nurse on staff during STRIPES 360 program hours.
- Medications must be provided in the original labeled container to a Site Leader with written instructions as to how the medication should be administered. A request to administer medication form needs to be signed by the parent/guardian.
- Students will not be allowed to self-administer medications.

Students will be outside every day that they attend summer programming. You may want to consider putting sunscreen on your student before bringing them to programming. If you choose to send sunscreen please make sure it is labeled with your students name. Staff is not responsible for holding sunscreen. If your student will need assistance in the application of sunscreen, they must have SPRAY sunscreen. They may also have the stick variety for the face. STRIPES 360 staff will not be permitted to assist with the application of any lotion type sunscreen.

Outdoor Temperature and Weather Policy

Outside recreation offers important time for physical activity and social development. Weather permitting, students are given outside time each day, so please be sure that your student is dressed appropriately. Many factors play a role in the amount of time the students spend outside including weather conditions, the clothing worn by a student, etc. The following guidelines will be used when determining the amount of time spent outside:

- A temperature between 95 and 100 degrees Fahrenheit, all students will go outside; however the time spent outside will be limited to 15-20 minutes.
- A temperature/heat index above 100 degrees Fahrenheit, outside time will be postponed until the temperature is at approved levels (unless it is part of the field trip).

At the first indication of lightening, thunder or severe weather of any kind, staff will bring students indoors and outside time will be eliminated.

STRIPES 360 and the Republic R-III School District reserve the right to cancel field trips or activities due to high heat index. Inclement weather or extreme heat plans will be provided to parents in the event a field trip or activity is canceled or changed to a new location. Communication will be provided via Facebook, e-mail, and School Messenger.

Participation

STRIPES 360 programming is designed with youth in mind. We strongly encourage all students to participate in, or at least try, all activities.

Personal Property

STRIPES 360 is not responsible for any personal property brought to the program. We will have baskets for your student to use to store their personal items. Use of personal electronics such as, but not limited to, the following: tablets, gaming devices, cell phones, and iPods is prohibited during program hours. No trading cards are allowed at STRIPES 360 programs (i.e. Pokemon, Yu-gi-oh, sports cards, etc). If any of these items are seen, they will be stored and released when a parent/guardian arrives for pick-up. Age appropriate books and magazines are allowed; however stuffed animals and toys are STRONGLY discouraged.

Phone Policy

Students will not be allowed to use the site cell phone or their own during STRIPES 360 programming. Phone calls pertaining to STRIPES 360 should be directed to the STRIPES 360 office at 417-735-3778 during office hours (8:30 A.M. to 4:30 P.M.) or to the program staff during program hours.

- Summer Safari (McCulloch Elementary) – 417-350-3385
- Lyon Elementary Summer School – 417-379-9458

Program Changes

The Republic R-III School District and STRIPES 360 reserve the right to cancel, combine, change dates, times, fees, change staff or make any other revisions to the program which may become necessary. Advance notice of changes will be provided when necessary.

Reporting Suspected Child Abuse

As stated in Board Policy JHG: Reporting and Investigation Child Abuse/Neglect, “[t]he Board of Education requires its staff members to comply with the state child abuse and neglect laws and the mandatory reporting of suspected neglect and/or abuse. Any school official or employee acting in his or her official capacity who knows or has reasonable cause to suspect that a child has been subjected to abuse or neglect, or who observed the child being subjected to conditions or circumstances that would reasonably result in abuse or neglect, will immediately make a report to the building principal or his or her designee...”

Safety and Security

For increased security program doors will be locked at all times. In order to gain access to STRIPES 360 programs, you will need to ring the doorbell at the program doors which will let staff know that you are there to drop-off or pick-up students. The door will unlocked remotely by a staff member. All students must be signed in by 9:00 a.m. each day regardless if there is a field trip or not. Students who arrive after 9:00 a.m. will not be accepted without **prior notification**. For safety and security reasons, students MAY NOT be dropped off or picked up from the field trip location.

Sign-in/Sign-out

Every student **MUST** be signed-in and signed-out of the program daily with both a parent signature and time. Only parents and those listed on your approved pick-up list (an emergency card/approved pick-up list will be available on your first day for review), 16 years and older, listed on the enrollment form or authorized pickup list will be allowed to sign out a student from the program. **Failure to comply with the sign-in/sign-out system may result in dismissal from the program.**

We check photo identifications daily. No student will be released to leave with someone who refuses to show identification when asked. This is for your child’s safety. Please communicate with anyone on your approved pick-up list to bring identification.

Snacks & Meals

During Summer Safari each student will need to bring a lunch from home (insulated lunch boxes are preferred). Please provide **healthy lunches** that do not need refrigerated or heated as we do not have access to refrigerators or microwaves.

Summer Safari will provide two snacks daily. Snack calendars will be posted at the sign-in/out table. Students with diet restrictions must provide Summer Safari with alternate snacks or sign off on an approved snack list.

Tiger STRIPES will provide an afternoon snack daily.

Special Care Plans and Other Individual Needs

STRIPES 360 is dedicated to serving all students and families needing our service provided that they can effectively operate within the regular staff to student ratio of 1:16. STRIPES 360 will not discriminate based on disability and will make reasonable accommodations for any disability that adversely affects a major life activity.

If your student has a health concern, disability, behavioral or developmental need, the STRIPES 360 program requires you to complete the Special Care Plan for your student. This form will enable STRIPES 360 to create a more successful environment and experience for your student. STRIPES 360 staff will familiarize themselves with all student's files including IEP's, allergies and special needs information in order to adequately supervise and care for each student.

- Your student will not be allowed to attend the program until a Special Care Plan is on file. An IEP or 504 will be accepted in lough of a Special Care Plan.
- Rescue medications or alternate snacks cannot be given without a Special Care Plan on file.
- **Parents of students that require special accommodations to meet their individual needs should notify the STRIPES 360 office upon enrollment (at least two weeks prior to the program start date) to ensure that accommodations are in place before the student attends.**

Staff Training and Professional Development

STRIPES 360 are selected for their experience, skills, and love of children. All staff members undergo fingerprint clearance, background checks, and health screening assessments. STRIPES 360 staff are certified in CPR/First Aid and trained on Emergency Disaster and Response, Mandatory Child Abuse and Neglect Reporting, Social and Emotional Development, Prevention and Control of Infectious Diseases, Prevention and Response to Food Allergy Emergencies, Building and Physical Premises Safety, and Handling and Storage of Hazardous Materials as required by state law. All staff are also required to attend at minimum of twelve hours of professional development each year. Staff will be assess continuously for training topics.

Student Insurance

The Republic R-III School District and the STRIPES 360 program do not carry hospitalization or accident insurance which will cover a student who is injured at school or any school activities. This includes any off-site activities (i.e. field trips, parks, bus trips).

➤ Summer School Transportation

STRIPES 360 will provide transportation from Summer School for 6th grade students ONLY to McCulloch Elementary.

Summer School Bus Policy: If your student will **not** be riding the bus to McCulloch Elementary from summer school, you **MUST** let the STRIPES 360 Office know BEFORE they leave for summer school pick-up at 2:30 p.m. If your child is on the list to be picked up and does not get on the bus, the bus cannot leave until a parent/guardian has been reached to verify that the child was not at summer school or was picked up by the parent.

Note: Students may not “skip” Summer School to attend a Summer Safari field trip.

STRIPES 360 Student Discipline Policy

STRIPES 360 will follow the same discipline policy and student code of conduct as set forth in the elementary and middle school student handbooks. In the event a student has difficulty following this policy, STRIPES 360 staff will contact the parents and appropriate school personnel. The District Discipline Policy is designed to create a safe atmosphere, foster student responsibilities, instill respect for the rights of others, and to ensure the orderly operation of the district's schools. Any violations will be documented by the program staff, signed off on by the parents, and placed in the students' file.

General Rules

- 1. Be Respectful*
- 2. Be Safe*
- 3. Be Responsible*
- 4. Use ONLY Appropriate Social Interactions*
- 5. Use Appropriate Language*

Disciplinary Actions

**See STRIPES 360 Discipline Scope and Sequence*

Parents will receive documentation of each occurrence and a signed copy will be kept in the student's file. If you have concerns about disciplinary actions, we encourage you to speak to the Site Leader first.

NOTE: SEVERE BEHAVIOR concerns or repeated occurrences of poor behavior may result in your student being suspended from ALL STRIPES 360 Programming indefinitely.

Suspension or Dismissal

*STRIPES 360 reserves the right to suspend or dismiss a student from a program. The decision to suspend or dismiss a student from a STRIPES 360 program is at the discretion of the Director of STRIPES 360 and the Republic R-III School District. *See STRIPES 360 Scope and Sequence for behaviors or incidents that may result in suspension or dismissal.*

Prior to suspension or dismissal, an investigation of the incident may be necessary. In the event a student is dismissed from a STRIPES 360 program, parents will receive documentation of the incident.

NOTE: The Director of STRIPES 360 reserves the right to suspend or dismiss a student at any time due to the severity of an incident, student behavior, or to ensure the safety of the other students and staff in the program.

Appendix A: STRIPES 360 Discipline Scope and Sequence:

STRIPES 360 Discipline Scope and Sequence

Behavior and Incident Guidelines

Each incident will be documented at Site Level and submitted to the Director of STRIPES 360. The office of STRIPES 360 will maintain records of incidents.

Level 1 Behaviors

- **Defiance**- includes statements such as “I don’t want to do this”, “I’m not going to do this”, “You can’t make me”. Voice exceeds normal conversational volume and tone. This includes yelling, screaming, and crying and increases in volume and pitch as the intensity of her behaviors increase.
- **Property destruction**- VALUE each item or total replacement value not to exceed \$10 (greater value will result in a higher Behavior Level): damaging property through misuse; tearing apart items; drawing on walls or other parts of the school; using items for purposes other than their intended use (i.e. throwing items, hitting items, etc.); excludes throwing items at others.
- **Theft**- VALUE each item or total replacement value of items stolen not to exceed \$10.
- **Disorderly Conduct** - the general use of non-directed profanity or physical contact (which does not meet the definition of fight or assault) such as mooning, kissing or de-panting.
- **Disrespect for Authority**- incivility, irreverence, impudence, discourteousness, or profanity directed toward any person in authority (includes arguing).
- **Physical Disorderly Conduct**- riotous, intimidating, rowdy, disruptive or unruly conduct that is physical in nature but does not meet the definition of fighting or assault (no intent to harm).

Offense	Consequence
1 st	Conference with student & inform parent/guardian
2 nd	Conference with student & time out and inform parent/guardian
3 rd	Conference with student & face to face conf. with parent/guardian
4 th	Conference with student & parent/guardian. Out one - three full days of programming. (May be implemented multiple times at the discretion of Director)
5 th	Persistent offenses without resolution (consequence #4 implemented 3 or more times without a change in behavior). Conference with student & parent/guardian and Removal from program*

Level 2 Behaviors

- **Assaultive Behavior**- intentional or reckless behavior toward a person who does not indicate a desire to fight and does not engage in such conduct (i.e. pinching, pushing, slapping, kicking, scratching, pulling hair, head-butting, tackling, throwing items directed at others, or otherwise harming another person resulting in no visible bodily damage).

- **Attempted Elopement-** leaving the designated area without prior permission but returns within 5 minutes with verbal prompts from staff (staff is following and maintaining a line of sight).
- **Fighting-** physical conflict involving two or more participants that does not cause significant physical injury (i.e. stitches, broken bones, unconsciousness) to any person engaged in the physical conflict.
- **Verbal threats-** vocal statements threatening to harm others or to elope unaccompanied by action, i.e. “I’m going to hit you!”, “I’m going to stab you through the heart”, “I’m going to leave if you don’t give me that!” “I’m going to kill myself”.
- **Property destruction-** VALUE each item or total replacement value not to exceed \$100 (greater value will result in a higher Behavior Level): damaging property through misuse; tearing apart items; drawing on walls or other parts of the school; using items for purposes other than their intended use (i.e. throwing items, hitting items, etc.); excludes throwing items at others (record as physical aggression).
- **Spitting-** includes projecting saliva in the direction of another individual.
- **Theft-** VALUE each item or total replacement value of items stolen not to exceed \$100.

Offense	Consequence
1 st	Conference with student & restitution enacted
2 nd	Conference with student & face to face conf. with parent/guardian. Restitution enacted.
3 rd	Conference with student & parent/guardian. Out one - three full days of programming. (May be implemented multiple times at the discretion of Director)
4 th	Persistent offenses without resolution (consequence #3 implemented up to three times without a change in behavior). Conference with student & parent/guardian and Removal from program*. Restitution enacted.

Level 3 Behaviors

- **Assaultive Behavior-** intentional or reckless behavior toward a person who does not indicate a desire to fight and does not engage in such conduct (i.e. biting, pushing, punching, kicking, scratching, choking, pulling hair, head-butting, throwing items directed at others, or otherwise harming another person resulting in visible bodily damage such as bleeding or bruising or first aid required.)
- **Bullying-** intimidation, unwanted aggressive behavior or harassment that is repetitive or is substantially likely to be repeated and causes a reasonable student to fear for his or her physical safety or property. Includes but is not limited to physical actions; oral, written or electronic communication; or threats of reprisal or retaliation for reporting such acts.
- **Elopement-** leaving the school building (or other designated area) without both prior permission and supervision from staff, returning only with assistance from staff.
- **Fighting-** physical conflict involving two or more participants that causes significant physical injury (i.e. stitches, broken bones, unconsciousness) to any person engaged in the physical conflict.
- **Property destruction-** VALUE each item or total replacement value exceeds \$100: damaging property through misuse; tearing apart items; drawing on walls or other parts of the school; using items for purposes

other than their intended use (i.e. throwing items, hitting items, etc.); excludes throwing items at others (record as physical aggression).

- **Theft-** VALUE each item or total replacement value of items stolen exceeds \$100
- **Inappropriate Physical Harassment-** harassment which is physical in nature including physical tormenting of a person because of the person’s race, sex, disability etc. or other physical conduct of a sexual nature which does not constitute sexual misconduct.
- **Inappropriate Non-Physical Harassment-** harassment which is inappropriate verbal, written or non-verbal, non-physical conduct such as demeaning comments or jokes concerning a person’s race, sex, disability etc. or requests for sexual favors, advances or other non-physical conduct of a sexual nature.

Offense	Consequence
1 st	Conference with student & inform parent/guardian Parent sign off stating understanding of scope and consequences
2 nd	Conference with student & parent/guardian. Out one - three full days of programming. Parent sign off stating understanding of scope and consequences
3 rd	Conference with student & parent/guardian and Removal from program*

*Removal from program occurs when: “A student demonstrates an inability to benefit from the care offered by the childcare provider or whose behavior is detrimental to the other children (Department of Health and Senior Services/Daycare Licensing Rule 19)”

NOTE: Students dismissed on level three behaviors may not re-enroll for ANY STRIPES 360 programming for a minimum of one year from the date of dismissal. If a parent desires to re-enroll their student a written request from parent/guardian must be submitted to the Director of STRIPES 360. A meeting with parent/guardian and Director of STRIPES 360 will then be scheduled to discuss the possibility of re-enrollment. NOTE: a meeting with the Director does not guarantee re-enrollment will be allowed.

Events that are considered board policy violations may result in consequences up to and including immediate dismissal.

Appendix B: Tuition Structure and Payment Schedule

Enrollment Options: May 21 st – August 14 th	Summer Safari (Full-Day) Programming Weekly Rates (per child)		
	Option 1:	Full-Time	4-5 days/week
Option 2:	Part-Time	2-3 days/week	\$77.50
*Option 3:	Full Summer Pre-Pay	Full-Time	\$1150.00
	*Paid in full by May 13 th	Part-Time	\$905.00
Enrollment Options: May 28 th – June 21 st	Tiger STRIPES Before and After Summer School Weekly Rates (per child)		
	Option 1:	K-5 Students ONLY	Before School ONLY
Option 2:	K-6 Students	After School ONLY	\$36.75
Option3:	K-5 Students ONLY	Before and After School	\$54.25

****Families with more than one student enrolled in Summer Safari or Tiger STRIPES will receive a 10% multi-child discount. Note: The multi-child discount does not apply to the Full Summer Pre-Pay option.**

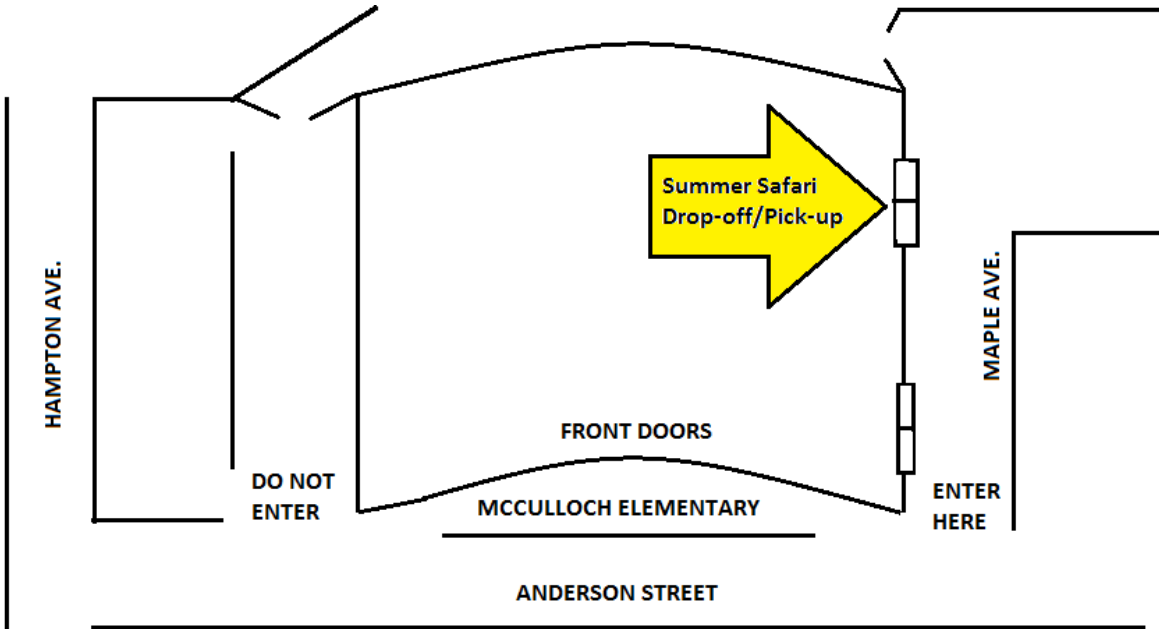
2019 Weekly Payment Schedule

Approximate Invoice Date	Payment Due Date	Dates Covered	Late Fee Assessment Date
May 6 th	May 13 th	May 21 st – May 24 th	N/A
May 21 st	May 24 th	May 28 th – May 31 st CLOSED May 27th	May 28 th
May 28 th	May 31 st	June 3 rd – June 7 th	June 3 rd
June 3 rd	June 7 th	June 10 th – June 14 th	June 10 th
June 10 th	June 14 th	June 17 th – June 21 st	June 17 th
June 17 th	June 21 st	June 24 th – June 28 th	June 24 th
June 24 th	June 28 th	July 1 st – July 5 th CLOSED July 4th	July 1 st
July 1 st	July 5 th	July 8 th – July 12 th	July 8 th
July 8 th	July 12 th	July 15 th – July 19 th	July 15 th
July 15 th	July 19 th	July 22 nd – July 26 th	July 22 nd
July 22 nd	July 26 th	July 29 th – August 2 nd	July 29 th
July 29 th	August 2 nd	August 5 th – August 9 th	August 5 th
August 5 th	August 9 th	August 12 th – August 14 th	August 12 th

Appendix B: Contact Information

Summer Safari (McCulloch Elementary).....Program Cell: 417-350-3385
Lyon Elementary Summer School.....Program Cell: 417-379-9458

Drop-off location for McCulloch Elementary 234 E. Anderson



Ashlee Liska, Director of STRIPES 360.....Office: 417-735-3778
ashlee.liska@republicschools.org

Jan Davis, Assistant Director of STRIPES 360.....Office: 417-735-3778
cierra.galyon@republicschools.org

Aubrey Gideon, STRIPES 360 Administrative Assistant.....Office: 417-735-3778
aubrey.gideon@republicschools.org

STRIPES 360 Webpage: <http://www.republicschools.org/STRIPES360>

STRIPES 360 Facebook Page: <https://www.facebook.com/pages/Stripes-360/746819082049277>